

A Guide for Authors/ Paper Submission Guideline

All scholarly articles should adhere to the following guidelines:

1. Articles and essays must be written according to the [Publication Manual of the American Psychological Association](#), latest edition.
2. Articles should include:
 - (a) article title
 - (b) author name/s
 - (c) current position/affiliation
 - (d) brief biography (maximum 100 words)
 - (e) email and mail addresses
 - (f) a brief abstract (maximum 250 words) with five keywords reflecting the contents of paper.
3. Article for GMJ-ME may be either full research papers (maximum 5000 words), or as articles in brief (maximum 2000 words), or review papers (maximum 4000 words).
4. Authors are expected to carefully proofread their work before submission.
5. Articles that do not conform to the stated submission guideline will be returned to author/s for revisions.
6. Authors are responsible for obtaining any necessary permission from copyright holders for reproducing previously published material, including charts, graphs, photos, tables, etc.
7. Authors should consider including links to any references, web pages, or sites related to their work (this is a strong advantage of electronic publications).
8. Authors are request to complete the **Intellectual Property Declaration form** and to be attached during submission ([download here](#)).
9. A **Turnitin** check will be conducted on article submitted to this journal. The maximum percentage for Turnitin is **25%**.
10. Kindly submit your article electronically as email attachment in MSWord formats to GMJ-ME website. Articles should be:
 - a) **double-spaced 12 point type, Times New Roman.**
 - b) The **first page** should only contain the running title of the article.
 - c) The **second page** should include the full title of the article and the names and contact information of all authors It should clearly state the corresponding author. The names of the authors must be abbreviated following the international naming convention, *e.g. Abdullah, Z., Tan, L.C., or Salleh, M.H.*

- d) The **third page** should repeat the full title of the article and contain the abstract and keywords but no author information.
 - e) **Page four** onwards should contain the introduction and the rest of the article.
11. Scholarly articles will go through a blind peer review process while other submissions (book review) will be reviewed by the Editor and Language Editor.
12. Authors are advised to use the same article file throughout the editorial process. This is to avoid any technical error or confusion along the process.